**CUSTOMER INFORMATION SHEET**

**KYC Form (to be printed on company letterhead)**

|  |  |  |
| --- | --- | --- |
| Sr.No. |  |  |
| 1. | **\* Name** of Establishment |  |
| 2. | **\* Nature of Company** – Ownership: Family / Trust / Foundation Partnership  /Company / Individual / Public / Private |  |
| 4. | **\* Full Name** of the Promoters /  Directors/ Partners/Proprietor |  |
| 5. | **\* Registered Address** of Business |  |
| 6. | **Preferred address required on Invoice** (if different to registered place  of business) |  |
| 7. | **\* I E C Code** |  |
| 8. | **Contacts**: Telephone Numbers  \***Mobile** Numbers Fax Numbers  \***Email**  EMAIL for arrival advise/notice Email for invoice  Website |  |
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| 9. | **\* Pan Card Number** |  |
| 10. | **Aadhar Card No**. (For Sole Proprietor) |  |
| 11. | **\* GSTIN No**. ( as per Invoice address) |  |

# Declaration/Undertaking:

I/We hereby declare that copies of documents and the details furnished above are true and correct to the best of my/our knowledge and belief and I/We undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am/we are aware that I/we may be held liable for any claims, losses or damages, proceedings, suits or any other consequences whatsoever which shall or may be brought or made against **<<Company Name >>**.

I/We undertake to indemnify **<<Company Name>>**, their servants and their agents for all losses, claims and liabilities, arising out of or in connection with such declaration or statement or details furnished which is found to be false or untrue or misleading or misrepresenting.

Thanking you,

For

# (Authorised Signatory)

**With Company/Business Seal or Stamp**